

MEMORANDUM OF UNDERSTANDING BETWEEN RAISE YOUR HAND TEXAS, CAMPUS LEADERS AND CAMPUS LEADERSHIP TEAMS, AND THEIR DISTRICTS

This Memorandum of Understanding (MOU) is entered into by and between the following entities:

- **Raise Your Hand Texas** – *a non-profit education organization working to improve public education by catalyzing research-driven innovation in policy and practice for all Texas students.*
- **District Name:** _____
- **Campus Name:** _____

I. Introduction

Raise Your Hand Texas knows that school leaders are the linchpin of innovation needed to advance the quality of education across the state. For this reason, we invest in leadership development programs that build capacity in our state's public school leaders to ensure that all students receive a quality education that prepares them for success in life. Raise Your Hand has sponsored over one thousand principals across the state to attend training at the Harvard Graduate School of Education's Principals' Center.

II. Purpose

The purpose of the Raise Your Hand Texas Leadership Program is to select and invest in the development of Texas school leaders that exhibit (a) the potential to affect significant change at their campus, within their district, and across their region, and (b) a commitment to participating in ongoing professional learning opportunities sponsored by Raise Your Hand Texas. The purpose of this MOU is to set the terms and agreements between Raise Your Hand Texas, the school district, the campus leader, and when applicable the members of the campus leadership team.

III. Raise Your Hand Texas Responsibilities

Raise Your Hand Texas agrees to:

1. Pay for registration costs, round trip airfare from Texas to Boston, MA, and hotel costs (each participant is responsible for the cost of ground transportation).
2. Provide ongoing professional learning opportunities beginning in August 2018 and terminating in June 2019.
3. Provide at no cost a leadership symposium that will occur in spring 2019.

IV. Campus Leader and Campus Leadership Team Responsibilities

Each participating campus leader and campus leadership team member agrees to:

1. Complete all pre-work required by Raise Your Hand Texas and the Harvard Graduate School of Education including, but not limited to, pre-planning, goal-setting, and pre-readings.
2. Communicate with Raise Your Hand Texas on program deadlines, travel, and other logistics.
3. If requested, submit all campus improvement plans to Raise Your Hand (e.g. campus improvement plans, targeted improvement plans, turnaround plans, and family engagement plans).
4. If requested, grant Raise Your Hand access to appropriate campus data for internal program evaluation.
5. Attend and actively engage in all sessions and activities at Harvard and complete all assignments.
6. Participate in all Raise Your Hand evening events during the Harvard institute.
7. Construct and submit a prospectus to Raise Your Hand explaining your plan for applying your summer learning.
8. Present an overview of your learning to principal colleagues in your district and to your district administration team.
9. Attend the 2019 Raise Your Hand Texas Leadership Symposium.

10. Participate in monthly meetings with your Harvard cohort (e.g. virtual or face-to-face).
11. Attend at least one Raise Your Hand Texas site visit.
12. Volunteer to host a visit at your campus.
13. A change in principal after your team is selected will result in forfeiture of your team's sponsorship

V. District Responsibilities

In consideration of the support provided by Raise Your Hand Texas to the district's participating principal and campus leadership team, the district agrees to:

1. Support the participation of campus leaders and campus leadership team members in all activities outlined in Section IV.
2. Reimburse Raise Your Hand Texas for costs associated with attending the Harvard Institute, if any of the participating members withdraw from the program after April 9, 2018 or participants fail to uphold the terms of the agreement.

VI. Signatures

Raise Your Hand Texas	District Superintendent or Designee	Attendees
Signature / Date	Signature / Date	Principal Signature / Date
Print Name / Title	Print Name / Title	Print Name / Title
<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 60%;"> <p style="background-color: yellow; padding: 5px; margin-bottom: 10px;">Complete this section only if applying as part of a team</p> </div> <div style="width: 35%;"> <div style="margin-bottom: 20px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Team Member Signature / Date</div> </div> <div> <div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Print Name / Title</div> </div> </div> </div> <div style="margin-bottom: 20px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Team Member Signature / Date</div> </div> <div> <div style="border-bottom: 1px solid black; width: 100%;"></div> <div>Print Name / Title</div> </div>		
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